

The logo consists of the lowercase letters 'bmf' in a bold, white, sans-serif font, centered within a solid red rectangular background.

**EXHIBITOR
MANUAL
bmf SHOW 2010**

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bmf Events 2010 Checklist

Below is a chart with the bmf's four shows for 2010. The chart indicates the closing dates for the shows to remind you when you must return each form by.

Any booking forms not returned by the final closing date will incur a 10% surcharge.

SHOW	CHEQUE DATE	BOOKING FINAL DEADLINE	SENT
<p align="center"><i>bmf Show</i> 15-16 May 2010 East of England Showground, Peterborough</p>	Current date	28 February 2010 (same plot as 2009) 31 March 2010	Yes <input type="checkbox"/>
<p align="center">Bmf Garden of England Motorcycle Show (GEMS) 12-13 June 2010 Kent County Showground, Detling, Kent</p>	9 April 2010	30 April 2010	Yes <input type="checkbox"/>
<p align="center"><i>bmf Kelso Bikefest</i> 10-11 July 2010 Border Union Showground, Kelso, Scotland</p>	7 May 2010	31 May 2010	Yes <input type="checkbox"/>
<p align="center"><i>bmf Tail End</i> 18-19 September 2010 Lincoln Showground, Lincolnshire</p>	2 July 2010	31 July 2010	Yes <input type="checkbox"/>

THIS FORM IS FOR YOUR INFORMATION AND USE ONLY. DO NOT SEND THIS FORM AS CONFIRMATION OF BOOKING.

Please use this as a checklist for when forms and cheques are to be returned.

**DIRECTIONS TO THE bmf Motorcycle Show,
EAST OF ENGLAND SHOWGROUND, ALWALTON, PETERBOROUGH, PE2 6XE**

The showground lies alongside the A1 near a village called Alwalton, 5 miles west of Peterborough City Centre.

FROM THE SOUTH: Travel along the A1 (M) northbound and look for Norman Cross. The showground is 4 miles beyond Norman Cross. Look for signs saying "Showground" and keep in the left-hand lane.

FROM THE NORTH: Travel along the A1 southbound – where the A1 goes under the A47 continue along the A1 for approx. 6 miles and look for the bmf Motorcycle Show signs. Turn left through Alwalton.

FROM THE EAST: Norwich etc using A47/A605 – once on the Peterborough Ring Road head for London (A1) and pick up signs for the bmf Motorcycle Show

FROM THE WEST: Leicester etc using A47 – when you see the signs for London A1 turn left onto the A1, heading south for London. Travel 6 miles and look for bmf Motorcycle Show signs. Turn left through Alwalton.

FROM THE WEST: Northampton, Corby, etc on A14/A605. Stay on A605 past Oundle, Elton hall, over A1 (M) and pick up signs for the bmf Motorcycle Show

LOCAL HOTELS

Please find below a list of the nearest hotels to the showground

Marriott Hotel 01733 371111

Holiday Inn 01733 289988

Holiday Inn Express 0800 434040

For further Information call Peterborough Tourist Information
on 01733 452336

EXHIBITOR INFORMATION - GENERAL

On Arrival

Enter at the North of the site and go towards Gate 3, keeping in the left-hand lane. Your passes will be checked at the gate and exhibitor wristbands will be put on your wrists.

Once you have the correct Exhibitor wristbands and on-site vehicle passes you will be directed towards the gate and allowed access.

Organisers' Office

If you require assistance at the show site, please visit the Organisers' office located below the Grandstand seating.

If there is no-one available then please call 07554 004182 and ask for a member of the show team.

Exhibitor Entry Times (For Set-Up)

Thursday 13 May - 07.00 - 19.00

Friday 14 May - 07.00 - 22.00 –**Note- no access will be granted after this time**

Saturday 15 May - 07.00 - 08:30

Sunday 16 May - 07.00 - 08:30

Vehicles **will not** be granted access to the site after 08.30 on show days.

Show Opening Times

Saturday 15 & Sunday 16 May – 09.00 - 17.00.

Please ensure that your stand is open during all hours of the show. Exhibitors that close up early on show days may be refused trade space at future shows.

New Arrivals

No new exhibitors' bookings will be taken after 20.00 on Friday 14 May.

Stand Information

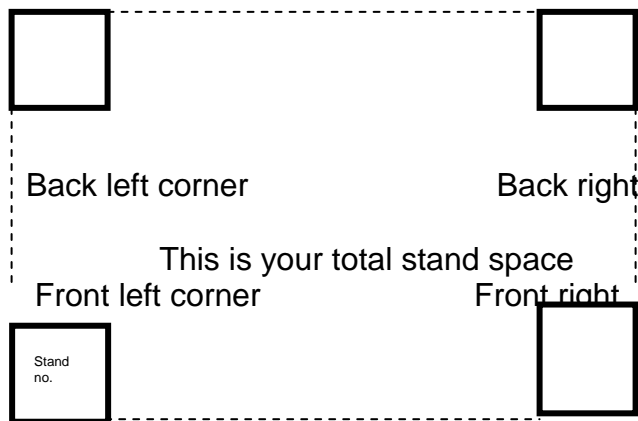
Stand Boundaries

All stands will be numbered on the ground using wooden pegs to indicate stand boundaries. If these are not clearly visible, the Organisers' Office must be contacted before the erection of the stand commences. Stand build must cease by 2200 Friday 14 May and re-commence on Saturday 15 May until 08.30.

Exhibitors must not drive over other Exhibitors' stand space.

Your stand will be marked out on the ground similar to the following:

If on grass, with pegs in each corner.



Health & Safety

Included in this pack is a Health & Safety Declaration Form and Risk Assessment form. Please complete and return by **30 April 2010**. **It is vital that this returned before the show. If not returned you will be unable to exhibit at the show.**

Exhibitors are required to provide one or more fire extinguishers of an appropriate type for their stand. Extinguishers must be in working order, clearly visible and easily available. There will be regular checks made throughout the show to ensure that these are in place.

Exhibitors holding gas cylinders must ensure that these are stored in a safe and secure place. Also, please inform the organisers before the show, so that we can make the Health & Safety officer aware of them.

Security, Noise and Movement

Although we take every care to provide security marshals and contractors it is the responsibility of the exhibitor to ensure the safety and security of their stand and staff.

The use of generators and loud music is strictly prohibited between the hours of 23.00 and 06.00.

Please note that there is to be NO vehicle movement on site between the hours of 09.00 and 17.00, on show days. This WILL be enforced

Bonfires & Barbeques

No fires are allowed on site at any time. Any exhibitor contravening these regulations will be evicted from the site without a refund.

Barbeques are allowed, but they must be designed for this purpose and must be operated with safety and care. Any grass damage caused by barbeques will be charged for after the event.

Dogs

Dogs are allowed on site, but must be kept on a lead at all times and cleaned up after. Failure to comply will result in the exhibitor being asked to remove themselves and the dog off site.

Catering & Entertainment

The Peterborough Suite will be open for breakfast on Saturday & Sunday from 07.00-09.00.

The bars in the Peterborough & Cambridge Suites will be available from 18:30 on Friday & Saturday.

There will be a number of catering units open throughout the site from 10.00 on Friday.

Entertainment will be held in the Exec centre on Friday and Saturday night.

Parking, Camping and the Road Traffic Act

All on-site vehicles must stay parked within the designated exhibitor parking areas or on the exhibitor's stand. Vehicles must not block access to or from any other stand.

Exhibitors may camp on their stands but must not infringe upon any other stand's space.

Absolute care and attention must be shown at all times when riding/driving on the show site. There is a maximum speed restriction of 10mph. Under no circumstances must children ride on site. Any person ignoring this request will be liable to police prosecution.

Helmets must be worn whenever riding on site.

Mini-motos must not be ridden on site under any circumstances.

Music Licences

It is the responsibility of the exhibitor to apply for the appropriate licences to play music on their stand. If an exhibitor is found to be playing music at the Show without having applied for the appropriate licences, they will be asked to turn it off immediately and for the duration of the Show.

- *Phonographic Performance Ltd*

The appropriate licence must be secured in advance to prevent infringement of copyright. To apply for your PPL licence please contact PPL direct on Tel: 0207 534 1000 or Fax: 0207 534 1111.

N.B. If you require a PPL licence you will also require a PRS licence.

- *Performing Rights Society*

The appropriate licence must be secured in advance to prevent infringement of copyright. To apply for your PRS licence please contact PRS direct on Tel: 0800 068 4828.

Noise / Live Performances

Exhibitors must contact the organisers if they are planning to make use of pre-recorded or live performances. Volume should be kept to a level that does not cause disturbance to other exhibitors or visitors.

Ground Damage

Exhibitors are responsible for full reinstatement of their site to the Organisers' satisfaction, otherwise the Organiser reserves the right to have the work undertaken and charged to the exhibitor. Take care when driving over grass to your plot.

Waste Disposal

Bins and a waste removal service is available on site. If excessive waste is left on your plot then you will be required to pay a minimum charge of **£200** to cover additional cleaning services.

Disabled Access

Exhibitors should note that disabled parking is in Car Park 4. Access will be allowed to vehicles displaying the Blue Pass.

Mobility Scooters will be located inside Entrance 4 for hire.

First Aid

Medical cover will be available throughout the show. If you do require medical assistance on your stand please contact the Organisers' Office on Tel 07554 004182 or a member of security who will be able to assist.

Only dial 999 in an emergency. Our nearest hospital is Peterborough Hospital.

TRADE PASS ALLOCATION 2010

To decrease the number of vehicles on-site during show times, and therefore diminish the chances of an accident occurring, we have implemented the following rules.

ON-SITE VEHICLE PASSES

The on-site passes should be used only by those vehicles bringing/carrying stock and equipment to the stand. They can also be used by staff manning the stand, but please be aware that no **further on-site vehicle passes will be issued.**

The 9 – 5 rule is in operation. Any vehicle that tries to enter the show site after 9am and before 5pm on show days will not be granted access - whether or not they have an on-site vehicle pass. Please keep this in mind when deciding on travel arrangements to the show. **NO EXCEPTIONS**

In the past certain exhibitors have ignored the wishes of our marshals and continued to enter the site in a dangerous manor, this will no longer be tolerated and action will be taken against those who ignore the on-site traffic rules – which WILL result in them being asked to leave the site permanently. The Marshals do an important and invaluable job and do not need to be abused.

Please see below for the amounts of passes that you should have been issued. (The numbers given are per plot)

PASS ALLOCATIONS

Outdoor Trade Stands

NO. OF METRES	ON-SITE VEHICLE	EXHIBITOR
4 to 9	2	4
10 to 14	2	8
15 to 24	3	14
25 +	4	20

Autojumble

NO. OF PLOTS	ON-SITE VEH	EXHIBITOR
1	1	4
2 to 3	2	5
4 to 5	3	6

Indoor Trade Stands

NO. OF PLOTS	ON-SITE VEH	EXHIBITOR
1	1	3
2 to 3	2	5
4 to 5	3	6

Additional wristbands can be purchased on the day or pre-ordered using the form available on the website at a price of £10 each, a limit of 10 per trader applies.

CLUB PASS ALLOCATION 2010

To decrease the number of vehicles on-site during show times, and therefore diminish the chances of an accident occurring, we have implemented the following rules.

ON-SITE VEHICLE PASSES

The on-site passes should be used by those vehicles bringing/carrying stock and equipment to the stand. They can also be used by staff manning the stand, but please be aware that no **further on-site vehicle passes will be issued.**

The 9 – 5 rule is in operation. Any vehicle that tries to enter the show site after 9am and before 5pm on show days will not be granted access - whether or not they have an on-site vehicle pass. Please keep this in mind when deciding on travel arrangements to the show.

In the past certain exhibitors have ignored the wishes of our marshals and continued to enter the site in a dangerous manor, this will no longer be tolerated and action will be taken against those who ignore the on-site traffic rules.

Please see below for the amounts of passes that you should have been issued. (The numbers given are per plot)

PASS ALLOCATIONS

Club Stands

NO. OF METRES	ON-SITE VEHICLE	ON-SITE BIKE	EXHIBITOR
4 to 10	1	7	8
11 to 15	2	10	12
16 to 20	2	12	14
21 +	2	14	16

Additional wristbands can be purchased on the day or pre-ordered using the form on the website at a price of £10 each, a limit of 10 applies.

NOTE: NO ACCEPTATIONS WILL BE MADE WITH REGARDS TO PASS ALLOCATIONS EVERY TRADER/CLUB WILL RECEIVE THEIR ALLOCATED AMOUNT AS SHOWN ABOVE.

PASSES REQUEST FORM

Exhibitor / Club Name: _____

Contact Name: _____

<i>PASS TYPE</i>	<i>PRICE</i>	<i>QUANTITY</i>	<i>TOTAL PRICE</i>	<i>(Price at Show)</i>
Vehicle Pass (5 passes maximum, driver and ALL passengers must be wearing a valid wristband)	£10			£10
Club Wristbands (10 wristbands maximum per club this includes bike passes on request)	£10			£10
Exhibitor Wristbands	£10			£10
TOTAL			£	

Please note additional purchased passes can only be sent to the address provided on the original booking form.

Please return this form to the bmf offices with a cheque made payable to bmf Enterprises Ltd OR complete the details below

Name of cardholder: _____

Credit Card No: _____



Visa
 Mastercard
 Delta
 Maestro
 Security No. _____

House No. _____ Postcode _____
 (Card registered to) (Card registered to)

Issue no. _____ Valid From _____ Valid To _____

ADDRESS: BMF, PO BOX 9036, ENDERBY, LEICESTER, LE19 9BE



HEALTH & SAFETY DECLARATION FORM

HEALTH & SAFETY FORM - ALL 2010 EVENTS

Please ensure that this form is completed in full and returned to the BMF at least 6 weeks prior to the corresponding event

bmf SHOW

GEMS

KELSO

TAIL END

SECTION ONE – EXHIBITOR DETAILS

COMPANY NAME: _____

ADDRESS: _____

POST CODE: _____

CONTACT NAME: _____ **PHONE NUMBER:** _____

FAX NUMBER: _____ **E-MAIL:** _____

Please tick accordingly:

Public Liability Insurance Employee liability Insurance Health & Safety Policy

SECTION TWO – HEALTH & SAFETY AT WORK ACT 1974

It is condition of entry into all showground's used and any exhibitors therein that every exhibitor, contractor and sub contractor, supplier and their agents comply with the Health and Safety at Work Act 1974 and other legislation, rules and regulations associated with the venue.

The Exhibitor accepts that it is its legal and moral duty to ensure that their own and others health & safety is not compromised or endangered by their actions or inactions throughout build-up, opening and breaking down periods.

Our point of contact/ safety representative for all aspects of health & safety is:

Contact Name: _____ Position: _____

Mobile No.: _____ Stand No: _____

Signed (most senior person responsible for safety matters): _____

Date: _____ Position: _____

SECTION THREE – DECLARATION

(Please circle accordingly)

We have evaluated our demonstration/ work activities/ exhibits and they pose NO SIGNIFICANT risks to ourselves or to others.

We are satisfied that our stand staff and others have been given sufficient information, instruction and training to carry out their tasks in a competent and safe manner.

All staff including contractors and sub-contractors have been informed of any potential risks on site.

We have reviewed our previous risk assessment and there are no significant changes.

PLEASE DELETE WHERE APPROPRIATE

We have / haven't been subject to prosecution either proven or not for breaches of health and safety

Nature of Exhibit

SECTION FOUR

We Agree to liaise with the Event Management of both the bmf and the venue on all matters regarding health & safety prior to the tenancy where necessary to ensure the health & safety of all parties who may be affected by our actions/ inactions.

We recognise that the venue reserves the right to issue suspended action notice for contravention of the health & safety rules of the venue and/ or relevant statutory provisions and may, given the circumstances, prohibit an exhibit or activity where the agent of the venue consider that the health & safety or welfare of personnel are at risk.

Signed _____ Date _____

RISK ASSESSEMENT 2010

Date :

Name :

Contact Number:

Location :

bmf, Peterborough 15-16 May 2010

ALL INFORMATION CONTAINED IN THIS RISK ASSESSMENT HAS BEEN COMPLIED TO ENSURE A **HIGH/ MEDUIM/LOW** (please delete as appropriate) RISK ON SITE.

AREA / ACTIVITY ASSESSED	POTENTIAL HAZARD IDENTIFIED	PERSONS AT RISK	PRESENT CONTROL MEASURES	<i>CONTROL MEASURES REQUIRED & DATE COMPLETED</i>	RISK RATING
Stand space					
Activity On Stand					
Fire Precautions Emergency Evacuation					

FURNITURE HIRE FORM



bmf SHOW 2010 – FURNITURE HIRE FORM
EAST OF ENGLAND SHOWGROUND, PETERBOROUGH
15 - 16 May 2010

COMPANY DETAILS

Full company details, your stand number and the preferred delivery date must be included.

COMPANY NAME: _____

ADDRESS: _____

POST CODE: _____

CONTACT NAME: _____

PHONE NUMBER: _____

STAND NUMBER: _____

PREFERRED DEL. DATE: _____

REQUIREMENTS

Please enter the quantity of each item and the Total Hire value in the spaces provided.

DESCRIPTION	RATE EACH	QUANTITY REQ.	TOTAL HIRE
Trestle Table 6ft	£8.95		
Trestle Table 4ft	£7.95		
Folding Chair	£3.65		
Water Boiler	£32.50		
Fridge 4cuft	£57.50		
Patio Sets (4 chairs, 1 table & 1 parasol)	£39.95		
Portable floor per sq M	£5.25		

TOTAL HIRE	
VAT @ 17.5%	
TOTAL TO PAY	

Please note that any equipment ordered on-site will be subject to availability and a 50% surcharge.

If there is something that you require that is not listed, please contact the number below for details.

INFORMATION

- All prices exclude VAT
- Orders to be sent or faxed to the address or number below
- No orders will be accepted after Friday 7th May 2010
- Normal £10 deposit on-site, refunded on safe return or collection of equipment
- Full contact details of person ordering and person to be on site required.
- Event Furniture will be on site from Thursday 13th May 2010
- Delivery and collection details will be confirmed at a time close to the show date
- Other items are still available, please contact the number below for information
- Please see the Event Furniture website for a detailed list of furniture available

RETURN ADDRESS & PAYMENT DETAILS

To confirm your order please send this form with a cheque for the total amount made out to **Event Furniture Hire** OR complete the credit details below:

Name of Cardholder:					
VISA	Mastercard	Switch			
Valid From	Valid To	Sec code			
Credit Card Number:					

Credit cards can also be accepted over the phone. A deposit may be requested.

Please send completed forms to:

Event Furniture Hire
Unit 2, Maple Leaf Ind Est
Bloxwich lane, Walsall
WS2 8TF

Fax completed forms to:

01922 628937

E-mail orders to:

les.vipond@ev-ent.co.uk

Phone orders to:

01922 628961

Website:

www.ev-ent.co.uk



british motorcyclists federation
Celebrating 50 years
1960-2010

BANNER BOOKING

bmf SHOW 2010 – BANNER BOOKING FORM
EAST OF ENGLAND SHOWGROUND, PETERBOROUGH
15 – 16 May 2010

BENEFITS

Your brand/company name placed in a prominent position on the show site.

CONTACT DETAILS

COMPANY: _____

CONTACT NAME: _____

ADDRESS: _____

POST CODE: _____

TEL NO: _____ E-MAIL: _____

REQUIREMENTS

	QTY	£	P
MAIN ARENA BANNERS 0.9m x 3m		£150.00 PER BANNER	
		Sub Total	
		VAT (at current rate- 17.5%)	
		Total Payment	

PLEASE NOTE:

You will be required to deliver the banners to BMF, PO Box 9036, Enderby, Leicestershire LE19 9BE by 4 May 2010.

PAYMENT

Cheques to be made payable to: The Mulberry Group, Mulberry Farmhouse, Launton Road, Stratton Audley, Oxfordshire, OX27 9AS. Fax. 01869 277037

I have read and agree to abide by the conditions of booking:

Signed: _____

Date: _____

For office use only: BANNERS

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VAT REG NO. 765 3309 21

TRADING STANDARDS

The bmf expects traders who attend its events to co-operate fully with Trading Standard officers and comply with the laws, which they enforce.

Below is a short explanation of the legislation enforced. Traders requiring advice on these matters should contact their local Trading Standards Department for the area in which their principal place of business is situated, prior to coming to the Showground. The telephone number is usually listed under the County or District Council.

TRADE DESCRIPTIONS

All descriptions applied in respect of goods, services and accommodation must be accurate. Products bearing false trade marks which mislead purchasers as to the manufacturer should not be sold. Descriptions such as gold, silver and platinum may only be applied to precious metals, which are hallmarked.

PRICES

All goods, including food and drink for immediate consumption, must have a price or unit price related to them which should not be misleading, or changed during the event.

VIDEO RECORDINGS

These must be classified by the British Board of Film Classification and marked with the appropriate classification symbol as required by the legislation.

TEXTILE PRODUCTS

These must be labelled with an indication of the fibre content.

SAFETY

All goods sold must be safe for use by consumers and any items not covered by specification regulations must comply with "general" safety requirements. The law also normally applies to second-hand goods.

QUALITY OF GOODS

Goods sold should be of merchantable quality, be fit for their purpose and correspond with their description. In normal circumstances goods sold which do not meet these criteria may result in the purchaser being entitled to a refund of their purchase price.

PRODUCTS REQUIRED TO MEET STANDARDS

Some clothing, parts and accessories must be approved to national or equivalent international standards to be sold for road use ONLY. All such products must comply with relevant standards. Only visitors with **BS4110** or **UN ECE 22.05** indelibly marked on them may be sold. All exhaust systems should include the relevant standard clearly and indelibly marked where it can easily be read. Those not complying must be clearly and indelibly marked 'not for road use' where it can easily be read. Exhibitors are responsible for ensuring that purchasers are aware that using products not legal for road use could bring about action by enforcement agencies or adversely affect their insurance cover. For clarification, exhibitors are recommended to refer to bmf Fast Facts cards available from Show Control.

IMPORTANT It has been bmf policy since January 1994 to support the PPE (Personal Protective Equipment) directive in as much as it offers a recognisable and enforceable standard of protection against abrasion etc. All exhibitors must therefore make clear to the public at point of sale as to whether goods sold are weather resistant clothing, fashion clothing, or approved and certificated protective clothing.

Since the theft of motorcycles and scooters remains a serious problem in the motorcycling community, the bmf continues to actively campaign against theft in partnership with other concerned agencies. We ask exhibitors to support this campaign.

CONDITIONS OF BOOKING

1. Bookings are strictly payment with order, by cheque or credit card.
2. There must be no sub-letting of plots. If plots are "shared" the organisers must be informed in writing of all parties involved, and those booking the plot jointly share responsibility.
3. Booking cancellations may be eligible for refund, less an administration fee, provided the plot can be re-let and the organisers have received at least 30 days notice.
4. Entry is by Exhibitor Passes and Vehicle Passes, which will be sent prior to the event. No pass – no entry!
5. The speed limit of 10mph must be observed at all times.
6. Exhibitors must not ride, or drive vehicles around the site during opening hours, or contravene the Road Traffic Act 1988/91 Motor Vehicles (off Road Events) Regs.1992, at any time, e.g. no children riding on site. If you can't do it on the road - you can't do it on the Show site.
7. All vehicles, trailers etc; not contained within Exhibitor's space must be removed to the designated Exhibitor Parking Areas (where applicable) after unloading. Vehicles must not block avenues, or restrict emergency access. Any vehicles not parked in accordance with these rules will be clamped or towed away at the owner's expense & risk.
8. Stands should be ready for gates opening 9.00-17.00 at ALL bmf events, and not to be broken down until after the closing time on the last day of event.
9. bmf (Enterprises) Ltd cannot be held responsible for keeping plots clear that have not been taken up before the setting-up times.
10. The Organisers reserve the right to move any Exhibitor on the day, should this be deemed necessary.
11. Exhibitors who extend beyond the boundaries of their site space will be charged for the extra metres taken at the rate of £60.00 per metre.
12. bmf (Enterprises) Ltd cannot be held responsible for the safety of stands, goods, vehicles, equipment, cash etc whilst on the Show site.
13. Exhibitors are responsible for any damage or injury to persons or property caused by their stand/display, or any act of omission by them, their staff or contractors. Exhibitors are strongly advised to check their insurance coverage to ensure that they are covered for any loss or damage to their own property. They must also ensure that they are covered for public liability insurance.
14. Exhibitors should protect their losses against Abandonment and Cancellation or curtailment of the event due to reasons beyond the Organiser's control.
15. Exhibitors may stay overnight on their plot for security purposes but must not light bonfires, fireworks, play loud music, or behave in such a way as to cause a nuisance to others on site or local residents. The organisers reserve the right to remove any exhibitor from the site who is deemed to be behaving in an unsociable manner.
16. All Exhibitors must ensure their stand space is cleared of all rubbish before they leave the show. Any exhibitor leaving rubbish on their stand will be charged a clearance fee. Please use skips and bins provided.
17. Exhibitors using their own marquee, caravan, awning etc; must ensure it is mechanically sound, of good condition and appearance, is contained within their plot space, fully insured and conforms with fireproof regulations.
18. Risk assessments and fire proof certificates will be required.
19. Exhibitors must not use loudspeaker equipment, or any amplified noise, i.e. P.A. system, music/video cassettes etc; at any time during the Show unless in possession of an Exemption Form, supplied by the organisers.
20. Exhibitors must not, under any circumstances, sell food or drink
21. Only 'silent' diesel generators are permitted on the Show site and may be used up to 23.00.
22. Exhibitors must provide details of goods to be displayed/ sold. The Organisers reserve the right to ban goods from the site, which are not considered either legal or suitable for family events.
23. Seconds to be clearly identified as seconds and, where possible, the fault should be labelled.
24. Exhibitors must display a notice stating the name, address and telephone number of the company trading.
25. Exhibitors must offer receipts for goods sold.
26. No form of advertising material may be displayed or distributed at the event other than on, or from, the Exhibitors stand.
27. Dogs must be kept on a lead at all times and cleaned up after.
28. The organisers reserve the right to refuse bookings without reason being given. Completion of a booking form is not a guarantee that space will be made available.
29. If your company name is different to your trading name, this must be shown on this booking form.
30. The Organisers reserve the right to evict anyone from the site who is deemed to be in breach of the Conditions of Booking, or who is deemed to be acting in a manner detrimental to the event and to other persons on site.